

The Second Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year 2013-14 (1st July 2013 to 30th June 2014)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Institute of Management Studies, Career Development and Research
1.2 Address Line 1	IMS Campus,
Address Line 2	Opp. Ahmednagar College, Station Road,
City/Town	Ahmednagar
State	Maharashtra
Pin Code	414001
Institution e-mail address	imscdr_anr@bsnl.in, imscdr_anr@yahoo.co.in
Contact Nos.	0241-2346532, 0241-2346529, 0241-2346530
Name of the Head of the Institution:	Dr. M.B. Mehta
Tel. No. with STD Code:	0241-2346532, 0241-2346529, 0241-2346530
Mobile:	9822079675

Name of the IQAC Co-ordinator:

Dr. A.R. Mancharkar

Mobile:

9730929624

IQAC e-mail address:

iqac@imscdr.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

12908

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/62/A&A/074 dated 05/01/2013

1.5 Website address:

www.imscdr.in

Web-link of the AQAR:

http://www.imscdr.in/AQAR_2013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.28	2013	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

24/08/2011

1.8 AQAR for the year:

2013-14 (1/7/2013 to 30/6/2014)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2012-13 (5/1/2013 to 30/6/2013) was submitted on 14/10/2014)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes* No

(*AICTE Approved)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

YES

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes (* Status conferred by both Central and State (Maharashtra) Govt.)

2. IQAC Composition and Activities

2.1 No. of Teachers**	4**
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	0
2.9 Total No. of members**	11**

(** Including Director)

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others*
(*Parents)

2.12 Has IQAC received any funding from UGC during the year? Yes

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1) Ensuring collection of feedback from various stakeholders and participation in curriculum revision.
- 2) Contribution in designing and launching of novel and need based programmes.
- 3) Ensuring usage of interactive, modern teaching – learning process.
- 4) Ensuring continuous evaluation of students.
- 5) Motivating faculty members and students for higher level of research contributions.
- 6) Encouraging faculty members and students for conducting more extension activities.
- 7) Maintaining physical infrastructure and learning resources as per the requirement.
- 8) Ensuring co-curricular, extra-curricular activities for the support and progression of students.
- 9) Maintaining smooth functioning of the organisation and efficient and transparent governance.
- 10) Providing conducive environment for innovative thinking and practices in all aspects of the functioning of the organisation.
- 11) Providing support to other educational institutions for accreditation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Introduce new need based courses related to travel and tourism and hospital administration.	1) Introduced new need based institute level courses – Certificate Course in Travel and Tourism and Diploma in Hospital Administration.
2) Strengthen the activities of Entrepreneurship Development Centre.	2) Entrepreneurship Development Centre undertook variety of activities to create awareness and motivate students of the Institute and various schools to become entrepreneur.
3) Launch a course to impart entrepreneurial ability for girl students and woman.	3) Launched a Certificate Course in Flower Making to impart entrepreneurial ability for girl students and woman.
4) Rural Marketing Course to be introduced in MBA programme.	4) Faculty members participated in the MBA curriculum revision meetings conducted by University of Pune and suggested a course on rural marketing. University of Pune revised the curriculum of the MBA programme and introduced a new specialisation namely – Rural and Agri-business Management.
5) More involvement of alumni in Entrepreneurship Development Centre and other activities of the Institute.	5) Increased involvement of alumni by inviting them for guest lectures and experience sharing, judges for management games, alumni meet, alumni newsletter and other activities of the Institute. Further Alumni entrepreneur group was formed and involved them in activities of the Entrepreneurship Development Centre.

6) Impart more soft skills to MCA students.	6) Appointed a soft skill trainer for IT department.
7) Introduce new teaching plan.	7) Introduced new teaching plan.
8) Motivate students to take up jobs in small scale enterprises.	8) Motivation provided to students by the placement cell in order to take up jobs in small scale enterprises and also by arranging guest lectures of alumni entrepreneurs.

** Academic Calendar of the year is attached in the Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed before Management and review of the activities was taken by Management.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	0	1	1
PG	5	0	5	5
UG	0	0	0	0
PG Diploma	1	0	1	1
Advanced Diploma	0	0	0	0
Diploma	0	1	1	1
Certificate	10	3	13	13
Others	0	0	0	0
Total	17	4	21	21

Interdisciplinary	7	2	9	9
Innovative	1	1	2	2

1.2 (i) Flexibility of the Curriculum: **CBCS*/Core*/Elective option*/Open options***

(* Provided by the present curriculum)

(ii) Pattern of programmes::

Pattern	Number of programmes
Semester	7**
Trimester	0
Annual	4
Other (Short Term)	10

(** includes Ph.D. as the progress reports are to be submitted by the student after every 6 months)

1.3 Feedback from stakeholders*** Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools

(***Analysis of the feedback is provided in the Annexure II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The syllabus of MBA, MPM, MBS, MCA, MCM, PGDBM Programmes are revised. The salient features are as follows.

- 1) Adoption of Choice Based Credit System (CBCS) and Grading System in line with National policies and International practices.
- 2) Providing in-built flexibility to Institutes and students through 'Cafeteria' approach.
- 3) Incorporating new specialisations/electives.
- 4) Introducing new technologies.
- 5) Application oriented programme enhancing employability of the students.
- 6) Supplementing traditional classroom teaching/learning with focus on group activity, field work, experiential learning, self-study etc.
- 7) Providing industrial exposure to students through projects.
- 8) Focussing on Research, Development, Inter-personal, Analytical, Cross-cultural, Global etc. aspects of the management careers.
- 9) Focussing on concurrent i.e. continuous evaluation throughout the programme.
- 10) Introducing the online examination component in the University evaluation.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The Institute started National Service Scheme (N.S.S.). The objective of the scheme is to promote awareness amongst students about social responsibility and encourage them to contribute in development of the society. It is one of the first Management Institutes to start N.S.S.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	11	6	3	0

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	18	0	0	0	2	0	0	0	20	0

2.4 No. of Guest (a) and Visiting faculty (b)

20

5

20

and Temporary faculty (c) *a* *b* *c*

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	40	6
Presented papers	7	6	4
Resource Persons	2	1	24

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching learning process is tuned to Industry expectations on one hand and matched with the objectives and quality policy of the Institute on the other. The Institute is committed to provide Leading Knowledge, Experience and Develop Competency, Skill and Appropriate Attitude in students. All this is aimed at developing students' overall personality and to make them responsible corporate citizens. The Institute follows innovative practices in Teaching-Learning and are as follows.

1) **Well-Designed Teaching Process:** The Institute prepares academic calendar, teaching plans, lecture timetables, evaluation schedules and monitors the progress of academic activities.

- 2) **Interactive Teaching Methods:** The faculty members use interactive, innovative, and dynamic teaching methods to make learning meaningful, student centric, interesting and understandable. These methods are Group Discussion, Seminar, Case Study Method, Assignments, Role Play Method, Field Work, Group Activity, Projects etc.
- 3) **ICT enabled Teaching:** The Institute uses ICT enabled Teaching through computer assisted teaching, virtual classes, computer labs, Language Lab, CD/DVDs, e-resources etc.
- 4) **Value Addition Programme:** The Institute based on the expectation of industry and need of the students, designs syllabus for the 'Value Addition Programme', which is offered to students over and above the University prescribed syllabus, to increase their employability. The modules covered are spoken English, aptitude test, group discussion, interview etiquettes etc.
- 5) **Co-curricular, Extra Curricular and Extension Activities:** The Institute conducts various co-curricular and extra-curricular activities to develop overall personality of students. The Institute also conducts various extension activities to make students responsible citizens.
- 6) **Continuous, Fair and Transparent Evaluation Process:** The institution monitors progress of students through a continuous, fair and transparent evaluation process.
- 7) **Student Feedback for Quality Improvement:** The Institute obtains feedback from students about teaching and uses it for quality improvement.

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution

Sr. No.	Examination/Evaluation/Reforms Initiated by Institute	Examination/Evaluation/Reforms Initiated by University
1	Continuous Evaluation	Bar Coding
2	Unit Tests	Masking of answer sheet
3	Assignments	Online Examinations
4	Field Work	Sending Online Question Papers to Examination Centres
5	Presentation/Seminar	Decentralization of Central Assessment Program (CAP)
6	Case Study Analysis	Photo copy of answer sheet
7	Role Plays	Revaluation
8	Group Discussion	Appointment of College Examination Officer
9	Aptitude Test	
10	Project	
11	Open Book Examination	
12	Question Bank	

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study(a)/Faculty(b)/Curriculum Development workshop(c)

a	b	c
2	36	0

2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise

distribution of pass percentage : *(Result of All University Affiliated Programmes)*

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %*
M.B.A.	112	0.89	30.36	45.54	0	78.57
M.B.S.	6	16.66	83.33	0	0	100.00
M.C.A.	55	1.82	41.82	29.09	0	76.36
M.C.M.	26	19.23	34.62	7.69	0	61.54
P.G.D.B.M.	12	0	41.67	0	0	41.67
M.P.M.	19	0	26.32	47.37	0	73.68
Ph.D.	1	NA	NA	NA	NA	100.00

(*Pass % includes percentage of all pass students.)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Contribute, Monitor and Evaluate the Teaching & Learning processes in following ways.

- 1) Contribution: The IQAC members contribute in systematic design of Teaching-Learning Process. The process consist of academic calendar, teaching plans, lecture timetables, evaluation schedules etc.
- 2) Monitoring: The IQAC members monitor the progress of academic activities during the meetings.
- 3) Evaluation: The IQAC members ensure collection of student feedback and analyse result which serves as the basis for evaluation of teaching-learning process.

2.13 Initiatives undertaken towards faculty development: (8 Programmes)

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	36
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	9
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	0	0	1
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiatives to promote research climate amongst faculty members:

- **Ph. D Research Centre:** Institute is an approved Research Centre in Management of University of Pune. The faculty members are encouraged to do Ph. D. The faculty members can do Ph. D. from the centre.
- **Publication:** To encourage faculty members for research, the Institute publishes a blind fold peer reviewed Research Journal periodically called 'Indian Journal of Current Trends in Management Sciences' (ISSN-0976-1845). The faculty members are encouraged to publish research articles/papers in it as well as other Research Journals.
- **Infrastructure:** Institute provides major infrastructure facilities to support research like separate place for research, various books are available in Library, Computer labs, ICT etc.
- **Library:** The IMS library provides the books, journals, newspapers, magazines, e-resources and other reading material for the faculty members to do research.
- **ICT:** The Institute has state of art computing facilities. All Computers have Internet facility. The campus is wi-fi.
- **Research Assistant:** Institute has appointed a full time Research Assistant to assist and help the faculty members in their research projects.
- **Financial Assistance and Incentives:** The financial assistance is given to the faculty members for attending Conference, Seminar, FDP etc. on research. The Institute also gives Honorarium to the faculty members whose papers have been selected in the Institute Research Journal - 'Indian Journal of Current Trends in Management Sciences' (ISSN-0976-1845). The Institute sponsors Institute level research projects and faculty members participate in it.
- **Research Grants:** Institute has appointed an Academic and Research Co-ordinator (ARC) to maintain a link between Institute and BCUD, University of Pune. The ARC encourages faculty members to do research, conducts workshop, encourage faculty members to attend workshop, provides assistance to faculty members in getting research grants from BCUD, University of Pune and also monitors progress of research.
- **Leave:** For attending the research conferences, seminars, FDP related to research, the Institute sanctions duty leave to the faculty members.

Initiatives to promote research climate amongst students:

- **Research Projects:** The students are required to do project as a part of their Programme. The faculty members provide the guidance to the students. Institute also undertakes various research projects and provides an opportunity to students to participate in the same.
- **Publication:** To encourage students for research, the Institute publishes a pioneering student' research publication periodically called 'Prayas – A Students' Research Publication (ISSN – 2249 – 6971)'. The students and alumni are encouraged to publish research articles/papers in it as well as in other Research Journals.
- **Financial Assistance and Incentives:** The financial assistance is given to the students for attending Conference, Seminar, Competitions related to research. The Institute also gives Honorarium to the students whose papers have been selected in the Institute research publication - 'Prayas – A Students' Research Publication (ISSN – 2249 – 6971)'. The Institute sponsors Institute level research projects and students participate in it.
- **Participation in Research Competitions:** Institute has appointed an Academic and Research Co-ordinator (ARC) to maintain a link between Institute and BCUD, University of Pune. The ARC encourages students to participate in the Research Competitions like 'Avishkar' organized by BCUD, University of Pune.

3.2 Details regarding major projects Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	0	2	8
Outlay* in Rs. Lakhs	3.95	0	1.80	11.33

(*Outlay includes total grant sanctioned by funding agency for the projects for two years)

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	7	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings	1	1	6

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned* (in Rs. Lakhs)	Received* (in Rs. Lakhs)
Major projects				
Minor Projects	2	BCUD, SPPU	5.75	2.47
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	02	Institute	1.00	0.37
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

(SPPU – Savitribai Phule Pune University)

(*Total grant sanctioned includes total grant sanctioned for the projects for two years and Grant Received includes grant received during the year)

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For college: Nil
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	1	1	-	-
	Sponsoring agencies	-	1	1	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency* From Management of University/College

Total

(*Funding Agency id BCUD, Savitribai Phule Pune University)

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
2	-	2	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **Nil**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **Nil**

University level State level
National level International level

3.22 No. of students participated in NCC events: **Nil**

University level State level
National level International level

3.23 No. of Awards won in NSS: **Nil**

University level State level
National level International level

3.24 No. of Awards won in NCC: **Nil**

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) The Institute celebrated 'International Women's Day' on 13th March 2014. The 'Vidyarthini Manch' of the Institute organized a Programme named 'Samwad' on the occasion of it. The Programme gives opportunity to the women students and women from Ahmednagar district to interact with the successful women from different walks of life. Renowned film & drama actresses Ms. Rohini Hattangadi, and Ms. Bharati Acharekar interacted with the audience. The programme was co-ordinated by the famous anchor - Ms. Mangala Khadilkar.
- 2) A Speech by Mr. D.S. Kulkarni Managing Director, DSK Developers Ltd, Pune was organized by Entrepreneurship Development Centre of IMS. The speech was organized on 18th July, 2013 for commerce and management students of all the colleges and institutes in Ahmednagar city. For this programme apart from students many other dignitaries from Ahmednagar like industrialists, principals, directors and professors of various colleges and institutions were present. Programme has got enormous success; more than 3000 students from the schools & colleges in & around Ahmednagar took the benefit of his lecture.
- 3) NSS student's assisted Ahmednagar RTO for Traffic control on 03/09/2013.
- 4) An Entrepreneurship Awareness Camp was organized in various schools to promote entrepreneurial culture amongst students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (acres)	2.62	-	-	2.62
Class rooms (No.s)	9	-	-	9
Laboratories (No.s)	4	-	-	4
Seminar Halls (No.s)	3	-	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	36.75	4.72	Student Fees	41.47
Others*	Yes	-	-	-

(* Others include Sports Complex, Ladies Hostel, Gents Hostel etc.)

4.2 Computerization of administration and library

1) Computerisation of Administration:

- The Institute has software for computerisation of administration activities like inward, outward, admissions, fees etc.
- The institution has computerised its finance management systems. The Institute has fully computerised all the financial records. The Institute has Tally 9.2 multi-user software for maintaining its accounts in a systematic manner. The Institute is also having e-banking facility. It helps the Institute for making online transactions. It also helps accounts section to maintain its accounts properly by making daily reconciliation.

2) Computerisation of Library:

The library is fully automated and the services are computerized. The library has a software Easy-Lib and is upgraded to a barcode version. The following library services are computerized.

- Automated circulation upgraded with barcode technology
- OPAC and bibliographic compilation
- Library network (Intranet & Internet)
- CD Library, Digital Library
- Current awareness service and selective dissemination of information
- Indexing and abstracting services
- Printing, scanning facilities and multimedia facility

In addition to the above computerised services, the library has added following hardware during the period.

- Separate PC Library OPAC and Projects, Question Papers
- Dedicated point for Laptop charging

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	18982	4706725	407	183457	19389	4890182
Reference Books						
e-Books	6326	Rs. 500* Per Month	5541	Rs. 500* Per Month	11867	Rs. 500* Per Month
Journals	70	166544	-	-	62	117694
e-Journals	10**	294052	1**	10000	08**	77331
Digital Database	01	146880	-	-	01	146880
CD & Video	1033	-	61	-	1094	-
Others (specify)***	1737	-	291	-	2028	-

*On Subscription Basis

**Packages

*** Other includes Bound Volumes, Projects, Ph.D. Thesis, Maps etc.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	289	163	Broadband and 4 Mbps, Wi-Fi	17	58	10	28	13
Added	20	12	-	0	0	1	3	4
Total	309	175	Broadband and 4 Mbps, Wi-Fi	17	58	11	31	17

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1) Computers and Internet access is provided to the teachers, staff and students.
- 2) The campus is Wi-Fi. Further, there is broadband connection having 4 mbps bandwidth.
- 3) The training is provided to students on Computer and Internet as it is a part of the curriculum of all management programmes.
- 4) The training is provided to teachers and staff members on Computer and Internet.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.41
ii) Campus Infrastructure and facilities	7.42
iii) Equipments	0.22
iv) Others	1.89
Total:	9.84

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Ensures publication of information about student support services in prospectus.
- 2) Ensures publication of information about student support services in the website.
- 3) Encourages the departments to conduct orientation programme for various programmes in the beginning of the academic year to create awareness about student support services.
- 4) Display of information boards in the campus.
- 5) Encouraging faculty members to create awareness about student support services amongst students.
- 6) Through Counselling and Mentoring sessions awareness is created.
- 7) Encourages 'Student Council' and 'Vidyarthini Manch' to create awareness.

5.2 Efforts made by the institution for tracking the progression

- 1) Analysis of academic results.
- 2) Internal evaluation using variety of means like unit tests, assignments, internal examinations, seminar/presentations, aptitude tests, field work, role play, case study, group discussions, projects etc.
- 3) Counselling and Mentoring.
- 4) Feedback from students and alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
0	566	12	420

(b) No. of students outside the state

4

(c) No. of international students

0

Men	No	%	Women	No	%
	372	37.28		626	62.72

(Total students includes students of University affiliated Programmes and Institute level Prog.)

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	Genera l	SC	ST	OB C	Physically Challenged	Total
503	23	0	124	0	650*	440	27	0	111	0	578*

(*For Only University Affiliated Programme)

Demand ratio 1:1

Dropout % 0.02

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Institute encourages students to appear for competitive examinations and provide guidance related to the same.

- **Competitive Examinations:** The Institute encourages and guides the students of the Institute to appear for competitive exams like NET, SLET, Banking etc. so that they qualify in such exams.
- **Certification Examinations:** IT Faculty members of the Institute provide all the guidance and help required by the students, to achieve success in the different certification exams like SCJP, CCNA, Oracle etc. These certifications help students to get a competitive edge over others in their respective fields when they begin a career.
- **MBA and MCA CET-Orientation Programme:** Every year an MBA & MCA CET Orientation Programme is organized by the Institute for the MBA/MCA aspirant students of various colleges.

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations Nil

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others*	<input type="text" value="21"/>

(*Others include CET examination for MBA/MCA admissions and Banking Examinations)

5.6 Details of student counselling and career guidance

A faculty is a friend, philosopher and guide of the students. Therefore counselling and mentoring is a regular activity in the Institute. This activity helps the students to identify, understand and solve their problems. This activity also helps them to realize their own self and potential as well as build successful career.

No. of students benefitted

455

5.7 Details of campus placement: *(Placements of MBA and MCA students)*

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
37	155	52	70

5.8 Details of gender sensitization programmes

- 1) To mark the birth anniversary of the Father of the Nation, Mahatma Gandhi, a seminar for all lady students & faculty members was organized on 'Women's health'. Dr. G.S. Gupta, a renowned ENT practitioner in Ahmednagar, spoke on women's health issues, diet and maintenance. Followed by the seminar a 'Haemoglobin Count Check Drive' was organized by Janakalyan Blood Bank, Ahmednagar.
- 2) A sensitization seminar on sexual crime against women was organized by Vidyarthini Manch for lady students of Management & IT department on 29th & 30th January 2014. Sexual harassment was defined, complaint mechanism and tips for women's safety was discussed by Dr. Ms. Pronoti Telore.
- 3) The Institute organized a program 'Samvad' on the occasion of International Women's Day on 13th March 2014. Renowned film & drama actress Ms. Rohini Hattangadi & Ms. Bharati Acharekar were interviewed by renowned comparer Ms. Mangala Khadilkar. All lady faculty members of all the three units under B.P.H.E. Society, girl students and ladies from Ahmednagar attended the programme.

5.9 Students Activities

5.9.1. No. of students participated in Sports, Games and other events *includes research, case study etc.*

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	26	29,000=00
Financial support from government	235	99,62,542=00
Financial support from other sources (<i>Minority Scholarships by Govt. credited directly to students accounts</i>)	23	5,75,000=00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- 1) **Vision:** “To create world class Management Institute.”
- 2) **Mission:** “The mission of IMSCD&R is to provide equal opportunity for quality education for students from diverse backgrounds, which will enrich themselves and make them responsible citizens of India and the world.”

6.2 Does the Institution has a management Information System

Yes.

The Institute has an MIS in place so as to manage information on academic and administrative aspects of the institution. The information is maintained by various departments, committees and sections. This information is reviewed by the Director and the Management and decisions and actions are taken accordingly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Institute offers University level and Institute level programmes to cater to the needs of the society.
- The curriculum of the University Programmes is designed and revised by the University. The curriculum is revised after every three years. The faculty members regularly participate in the syllabus revision meetings and workshops and provide valuable suggestions for improving the curriculum based on the feedback obtained from stakeholders and the trends in the business environment.
- Based on the changing need of the society the syllabus of the Institute level Programmes is also updated on periodic basis.
- The Institute has developed ‘Value Addition Programme’ based on the expectations of the industry which is offered to the students over and above prescribed syllabus for students in order to improve their employability. The modules to be included in the ‘Value Addition Programme’ are decided based on the feedback of the employers/industries. For enhancement the ‘Value Addition Programme’ is updated on periodic basis. Presently the modules covered under ‘Value Addition Programme’ are, Spoken English, Communication Skill, Presentation Skill, Soft Skill, Aptitude Test, Group Discussion Skill, Interview Etiquette etc.

6.3.2 Teaching and Learning

The Institute is committed to provide Leading Knowledge, Experience and Develop Competency, Skill and Appropriate Attitude in students. Academic Calendar is prepared department wise for each academic year. Teaching Plans are made by each faculty for respective subjects. The faculty members use innovative, interactive, dynamic and ICT enabled teaching methods to make education meaningful, understandable and interesting.

- ICT Enabled Teaching
- Seminar Method
- Group Discussion Method
- Case Study Method
- Assignments
- Field Work
- Role-Play Method
- Research Projects
- Industrial Visits
- Educational Tours
- Management Games
- Fest-Der Tech (IT Competitions)
- Quiz
- Debate
- Guest Lectures
- Workshops etc.

6.3.3 Examination and Evaluation

- Each student is continuously evaluated internally by the Institute and also externally by the University.
- Internal Evaluation is concurrent evaluation and is based on unit test, attendance, presentations, assignments, projects, role plays, case study, field work and internal examinations. The question bank is prepared by the faculty members and given to the students for practice. The faculty members give feedback to students regarding the student's performance in internal examination.

6.3.3 Examination and Evaluation

- The external evaluation is done by the University of Pune. As per the directives of the University the Institute has appointed 'College Examination Officer' for the smooth execution of the examination. University has taken many quality improvement initiatives like bar coding and masking of answer sheets during supervision, sending online question papers, online examinations, decentralisation of 'Central Assessment Programme (CAP)'. A student can apply for photocopy of the answer sheet from University of Pune. Further, a student can apply for reevaluation of paper to University of Pune. This ensures transparency in the system.
- The students performance is closely monitored through Result Analysis Sheet for each subject and programme separately after the declaration of the result.

6.3.4 Research and Development

The Institute strongly believe that research is complementary to teaching-learning and therefore focuses on it.

- **Ph. D Research Centre:** Institute is an approved Research Centre under faculty of management of the University of Pune.
- **Research Projects:** The Institute undertakes research projects based on the need of the society and involves faculty members and students in the same. Further, research projects are part of the curriculum and faculty members provide guidance to the students regarding the same.
- **Institute's Research Publications:** The Institute publishes Research Journal for Faculty Members and Research Publication for Students. The Institute also gives honorarium to the faculty members and students for publication of research papers in journal.
- **Research Conferences and Workshops:** The Institute organizes conferences workshops on research for faculty members and students. The Institute encourages the faculty members and students to present and publish research papers in various conferences and journals. The students are also encouraged to participate in research competitions. The Institute bears the cost of participation in such conferences, workshops and competitions.
- **Research Grant:** The Institute has appointed Academic and Research Co-ordinator to support faculty members in getting financial assistance from BCUD, University of Pune.
- **Infrastructure:** The Institute provides necessary infrastructure and learning resources including ICT for research. The library has e-resources and databases for research.

6.3.4 Research and Development

- **Research Assistance:** Institute has appointed a full time Research Assistant to assist and help the faculty members and students in their research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Physical Infrastructure:** The Institute has a state of art physical infrastructure spread across 2.62 acres of land. The Institute has adequate infrastructural facilities for academic, co-curricular & extra- curricular activities. The Institute is housed in a three-storied building accommodating classrooms, Tutorial rooms, seminar halls, computer labs, Language Lab, Learning Resource Centre (Central Library), Administrative Office, Staff Rooms, rest rooms etc. The classrooms and seminar halls are equipped with LCD/DLP projectors with computers having internet facility. The Institute has wi-fi campus. The Institute has separate girl's and boy's hostel, canteen, sport facility and vehicle parking facility. The Institute has a generator back-up.
- **ICT:** The Institute has a well equipped computer labs and Language Lab. The Institute has 309 computers and all are connected in network and have 4 mbps broadband internet facility. The Institute has wi-fi campus. The Institute also has a facility for conducting virtual classes. The Institute has latest softwares. The Institute has purchased IBM Rationale Rose, IBM server. In addition to that the Institute has academic alliance with Microsoft Developer Network (MSDN).
- **Library:** The Institute has a central library and is spread over the area 457.96 sq. mts. The set up consist of circulation counter and stacking area, newspaper section, extra-curricular section, general knowledge section, research and reference, librarian's cabin, photocopying section, journal and periodical section, book bank section, CD library, luggage counter and two spacious reading halls alongwith sections for differently-abled students. The library is fully automated with library software Easy-Lib and is upgraded to a barcode version. The computers in the library has internet facility. The library has a good collection of management and computer books, journals of academic nature and news magazines, CDs and multimedia, research and reference tools, e-resources and institutional repositories, project reports and Ph.D. thesis, newspapers and employment related literature, maps, bound volumes and corporate membership, special collection of competitive examination books, talking books etc. The library has collaborative arrangements with other libraries like American Library, British Library etc.

6.3.6 Human Resource Management

The motto of B.P.H.E. Society is – ‘Not Things But Men’. The Institute considers ‘people’ as its asset and undertakes many initiatives for their development.

- The Institute organises and also encourages faculty and staff members to participate in Faculty Development Programmes, Staff Development Programmes, Seminars, Workshops and Conferences. The Institute sponsors the participation of faculty members in such Programmes.
- The Institute encourages faculty members to do research and write research papers. The faculty members are motivated to present or publish their research paper in various national/international conferences/journals. The Institute sponsors the participation of faculty members in such Programmes. The Institute gives honorarium to the faculty members for publishing paper in the Institute’s research journal.
- The Institute encourages faculty members to do Ph.D. After successful completion of the same the Institute gives financial incentive to concerned faculty member.
- The Institute has appointed Academic and Research Co-ordinator (ARC) under the directive of Board of College and University Development (BCUD), University of Pune, to act as a bridge between Institute and BCUD. This initiative helps the faculty members to avail the research grants from BCUD.
- The Institute also encourages faculty members for consultancy work. The Institute shares the revenue with the faculty members.
- The Institute is pioneer in implementing pay-scale as per 6th pay commission among the management Institutes in Ahmednagar district.
- The Institute recognises the achievements of the faculty members and staff by providing reward and/or incentive.
- The Institute also provides provident fund to the staff members.
- The Institute also provides gratuity to the staff members.
- The Institute also supports staff in health insurance.
- The Institute has provided laptops to the faculty and staff members on 0% interest and on installments.
- The Institute also provides loan facility to its staff through B.P.H.E. Credit Cooperative society.

6.3.7 Faculty and Staff recruitment

Faculty and staff members are recruited following proper selection procedure laid down by University and considering norms given by statutory bodies like AICTE, University.

6.3.8 Industry Interaction / Collaboration

- The Institute has established 'Industry-Institute Interface Committee'. This committee is formed to maintain a match between what Institute offers and what is expected from industries. The committee consists of CEOs and Senior Managers as members drawn from Industries/Business Organisations of renowned companies of Ahmednagar and Senior Faculty members as members of members of the Institute. The committee also includes representatives of service sector. Interaction with the members results in getting the idea of current requirements of industries and in turn helps in planning the 'Value Addition Programme' to be given to students. Further the committee assists in arranging Guest Lectures, Seminars, Conferences and Industrial Visits etc. The committee actively supports the placement cell of the Institute for providing summer projects and final placements to the students.
- The Institute has collaborated with the Videocon Group of Industries for establishing 'IMS Videocon Academy of Fine and Performing Arts'. This academy teaches classical dance forms like Bharatnatyam and Kathak to girl students.
- The Institute has conducted collaborative activities like training with 'Institute of Chartered Accountants of India', Ahmednagar Branch. The Institute is also examination centre of ICAI.
- The Institute has collaborated with Government Organisations like 'District Industries Centre (DIC)' and 'Maharashtra Centre for Entrepreneurship Development (MCED)' for training, research.
- The Institute is also a centre for conducting 'Maharashtra State Certificate in Information Technology (MSCIT)' examination on behalf of Maharashtra Knowledge Corporation.
- Industry experts are invited for Guest Lectures, Seminars, Workshops, Conferences etc. Further, industrial visits are also organised for students.
- The Institute has tie-ups with the industries for placement activities.
- The Institute also maintains links with the industries through alumni.

6.3.9 Admission of Students

- 1) Usage of various media for promotion like Hoarding, Cable Ad, Radio, Newspapers, Magazines, Banner, Handbills etc.
- 2) Participation in Educational Exhibitions organised by various organisations.
- 3) 'Career Guidance Seminars' in various educational institutions in rural and urban areas of the district.
- 4) Bulk SMS to prospective students about information regarding admission procedure followed by Directorate of Technical Education (DTE), Mumbai.
- 5) 'Orientation Programme' regarding entrance test conducted by statutory bodies.
- 6) Authorised Admission Form Receipt Centre for admission process.
- 7) Separate Gents and Ladies Hostel facility.
- 8) Provide Financial Assistance to Students like installment facility, scholarship, earn and learn scheme, support in getting educational loan from banks etc.

6.4 Welfare schemes for

Teaching	Uniform, Provident Fund, Gratuity, Loan Facility, Support in Health Insurance, Duty Leave, First Aid, Call on Doctor, Security
Non Teaching	Uniform, Provident Fund, Gratuity, Loan Facility, Support in Health Insurance, Earned Leave, First Aid, Call on Doctor, Security
Students	Insurance, Scholarships, Installment Facility, Pure and Cool Drinking Water, Earn and Learn Scheme, Free Newspaper Copy, Sports, Canteen, Mess, Hostel, First Aid, Call on Doctor, Security

6.5 Total corpus fund generated Rs. 33,79,791=00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Director
Administrative	No	-	Yes	Director

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The external evaluation is done by the University of Pune.
- The University has directed the Institutes to appoint 'College Examination Officer' for the smooth execution of the examination.
- University has taken many quality improvement initiatives like bar coding and masking of answer sheets during supervision, sending online question papers, online examinations, decentralisation of 'Central Assessment Programme (CAP)'.
- The University of Pune provides facility of photocopy of answer sheet on demand.
- The University of Pune provides facility of revaluation of answer sheet on demand.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The association extends support in organising 'Alumni Meet' every year which gives an opportunity to alumni to interact with faculty, students and other alumni.
- The association conducts alumni meetings on regular basis.
- The association extends support for publication of the 'Alumni Newsletter' every year to maintain the bond between the Institute and the Alumni.
- The Institute involves alumni in various academic, co-curricular, extra-curricular and extension activities for the benefit of students.
- Alumni also supports in placements.
- The association also maintains database of alumni and updates it on regular basis.
- The association through alumni entrepreneurs is actively supporting the 'Entrepreneurship Development Centre' in organising various activities.
- The association obtains feedback from the alumni and gives opportunity for alumni to participate in the quality improvement.

6.12 Activities and support from the Parent – Teacher Association

Parents Teachers Association helps to build a positive relationship amongst the parents and institution for overall quality enhancement. It also support the Institute to organize Parent - Teachers Meet every year which helps to understand parents' expectations and suggestions. These suggestions are taken into consideration while planning, implementation and evaluation of academic Programmes.

6.13 Development programmes for support staff

The Institute encourages staff to take part in the Development Programmes. The Institute provides fees and duty leave for such participation.

- A two days State level Seminar on 'Library Automation' co-funded by University of Pune was organized by IMS Learning Resource Centre on 23rd – 24th October 2013.
- The staff members attended 5 such Development Programmes organised by various other institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Maintaining Green Campus.
- 2) Quick Disposal of Waste.
- 3) Reducing paper work using ICT like sending circulars, notices to faculty, staff and students, e-books, soft copy of handouts etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Institute started National Service Scheme (N.S.S.). The objective of the scheme is to promote awareness amongst students about social responsibility and encourage them to contribute in development of the society. The activity has fostered the social spirit amongst

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) Introduced new need based courses – Certificate Course in Travel and Tourism and Diploma in Hospital Administration.
- 2) Entrepreneurship Development Centre undertook variety of activities to create awareness and motivate students of the Institute and various schools to become entrepreneur.
- 3) Launched a Certificate Course in Flower Making to impart entrepreneurial ability for girl students and woman.
- 4) Faculty members participated in the MBA curriculum revision meetings conducted by University of Pune and suggested a course on rural marketing. University of Pune revised the curriculum of the MBA programme and introduced a new specialisation namely – Rural and Agri-business Management.
- 5) Increased involvement of alumni by inviting them for guest lectures and experience sharing, judges for management games, alumni meet, alumni newsletter and other activities of the Institute. Further Alumni entrepreneur group was formed and involved them in activities of the Entrepreneurship Development Centre.
- 6) Appointed a soft skill trainer for IT department.
- 7) Introduced new teaching plan.
- 8) Motivation provided to students by the placement cell in order to take up jobs in small scale enterprises and also by arranging guest lectures of alumni entrepreneurs.

7.3 Give two Best Practices of the institution (*Details are provided in annexure*)

- 1) Student Development Initiative – ‘Fest-der Tech’
- 2) Students’ Research Publication – ‘Prayas’

7.4 Contribution to environmental awareness / protection

- 1) Undertaken 'Tree Plantation Programme' and planted 10000 trees.
- 2) During visit to villages NSS unit has created environmental awareness amongst rural people.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add.

ACHIEVEMENTS (During the Year)

- The Institute added one more feather by receiving 'Most Upcoming Best B-School' by ASSOCHAM, New Delhi, on 19th February 2014.
- The Institute is ranked 35th amongst Top 50 B-Schools in the country by 'Global Human Resource Development Centre' organisation in April 2014.

8. Plans of institution for next year

- To organise 'Ahmednagar District Entrepreneurs Meet'.
- To collaborate with national level organisations regarding 'Entrepreneurship Development Centre'.
- To launch new course in 'Entrepreneurship Development'.
- To increase involvement of alumni in the 'Silver Jubilee Year' of the Institute.
- To organise inter-institute competition amongst management students.

Name: Dr. A.R. Mancharkar

Name: Dr. M.B. Mehta

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure:

- I. Academic Calendar (Management and IT Departments)
- II. Feedback Analysis (Students, Alumni, Employers, Parents)
- III. Best Practices

**ACADEMIC CALENDAR
MANAGEMENT DEPARTMENT (MBA)
2013-2014**

Part of the year	Date/ Week	MBA-I	MBA-II
First Half of the Year (Sem-I & Sem-II)	Monday, 15 th July 2013		Commencement of Classes
	Thursday, 25 th July 2013	Orientation Programme – Part - I	
	19 th July to 24 th July 2013		Project Presentations
	Monday 29 th July 2013		Value Addition
	Thursday, 1 st August 2013	Orientation Programme – Part – II	
	5 th – 10 th August 2013	Counseling	
	Saturday, 10 th August 2013	Parents Meet	
	Saturday, 19 th August 2013	Project Submission	
	August 3 rd Week 2013	Full day Workshop	
	August 4 th Week 2013	Management Games	
	September 7 th – 9 th 2013	Mid-Term Vacation	
	September 2 nd Week	Online Exam	Mid Term Exam
	September 4 th Week	Self Awareness Workshop	
	October 1 st Week 2013		Guest Lecture
	October 14 th – 19 th 2013	Internal Exam	Internal Exam
After University Exam	Sports Even	Sports Event	
Secon Half of the Year (Sem –II & Sem – IV)	January 1 st Week 2014	Commencement of Classes	Commencement of Classes
	Wednesday 22 nd January 2014	Founder's day	Founder's day
	February 1 st Week 2014	Full Day Seminar	Full Day Seminar
	February 2 nd Week 2014		Mid Term
	February last Week 2014	Industrial Visit	
	March 1st Week 2014	Cultural Event	Cultural Event
	March 2 nd Week 2014	Samvad, Alumni Meet, Management Day	Samvad, Alumni Meet, Management Day
	March last Week 2014	Term End Exam	Term End Exam

Academic Calendar 2013-14
Information Technology Dept

Sr.No	From - To	Work Description	Responsibility
1	Jun 17,2013 to Jun 22,2013	MCM and MCA Course conseling start, Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Theory lectures, Practical time table preparation and circulation	Prof.P.R.Munot
		Faculty Development Program , Printing of study material	Prof.Sanjay Bhakkad
		Summer Project Guidance for students of MCM I , MCA I and MCA II	Prof.Ms.Pragati Hiwarkar
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai, Prof.Mudassar Sayyed, Prof.S.B.Phunde
		Computer maintenance, Upgradation, purchases	Mr.P.M.Gaikwad, Mr.Kiran Sable
2	Jun 24,2013 to Jun 29,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Teaching Plan preparation	All faculty members
		Preparation of departmental work responsibilities notice and circulation	Prof.U.H.Nagarkar
		Preparation extra curricular activities plan	Prof.G.A.Patil
		Preparation of Lab Assignments	All faculty members
		Preparation of counseling plan and orientation to new faculties	Prof.P.L. Luis
		Distribution of Attendance sheets to faculty members	Prof.Manoj Kapre
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai
3	Jul 01,2013 to Jul 06,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech Planning	Prof.G.A.Patil
		Commencement of MCM II, MCA II and MCA III Theory lectures and practicals	All faculty members
		Announcement of Aptitude test schedule	Prof.Ms.Godbole
		Placement activity - Approach to various companies	Dr.Anjali Vaidya, Prof.Mudassar Sayyed

		Announcement of Conselling schedule	Prof.Ms.Pronoti Luis
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai
4	Jul 08,2013 to Jul 13,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech team preparation and assignment of work	Prof.G.A.Patil
		Review of Summer vacation project work	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Commencement of aptitude test/soft skill lectures	Prof.Godbole/Prof.Gawali
		Commencement of Language lab	Prof.Ms.Utkarsha Dethe
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai
		Placement activity - Approach to various companies	Dr.Anjali Vaidya, Prof.Mudassar Sayyed
		Announcement of project for MCA III students	Prof.Ms.Sonal Ahuja
5	Jul 15,2013 to Jul 20,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech work	Concerned faculty members
		Conselling/ Mentorship program start	All faculty members
		Placement activity - Approach to various companies	Dr.Anjali Vaidya, Prof.Mudassar Sayyed
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai
		Result analysis of examination conducted in Apr/May 2013	Prof.Ms.Madhuri Godbole
6	Jul 22,2013 to Jul 27,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech work	Concerned faculty members
		Commencement of MCA I, MCA II(Additional) theory and practical	All faculty members
		Guest lecture on MCA II Class	Prof.Ms.S.G.Sapa

		Placement activity - Approach to various companies	Dr.Anjali Vaidya, Prof.Mudassar Sayyed
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai, Prof.Mudassar Sayyed, Prof.S.B.Phunde
		Review of NAAC related work	Prof.U.H.Nagarkar
7	Jul 29,2013 to Aug 03,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech work	Concerned faculty members
		Guest lecture on MCM II Class	Prof.Pritam Munot
		Review of Attendance record of MCA II, MCA III and MCM II	Prof.Manoj Kapre
		Placement activity - Approach to various companies	Dr.Anjali Vaidya, Prof.Mudassar Sayyed
		Review of syllabus covered by faculty members	Prof.Mrs.Sangita Phunde
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai, Prof.Mudassar Sayyed, Prof.S.B.Phunde
8	Aug 05,2013 to Aug 10,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Ramzan ID(Holiday)	
		Fest - Der - Tech work	Concerned faculty members
		Guest lecture on MCA III Class	Prof.Ms.Supriya Sapa
		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai, Prof.Mudassar Sayyed, Prof.S.B.Phunde
		Feedback on teaching from students of MCM II, MCA II and MCA III	Prof.Pritam Munot
		Review of Summer vacation project work	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Review of NAAC related work	Prof.U.H.Nagarkar
9	Aug 12,2013 to Aug 17,2013	MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Fest - Der - Tech work	Concerned faculty members

		Promotion and preparation of short term certificate course	Prof.Hari Shankar Rai, Prof.Mudassar Sayyed, Prof.S.B.Phunde
10	Aug 19,2013 to Aug 24,2013	Fest - Der - Tech on 21st August	Concerned faculty members
		MCM and MCA Course conseling , Phone/SMS to students	Prof.Prakash Sonar, Prof.Manoj Kapre, Prof.Ms.Suvarna Badwe
		Project Viva of Summer projects of MCM II students	Prof.Ms.Pragati Hiwarkar
		Review of Analysis of Feedback on teaching	Prof.U.H.Nagarkar and Dr.M.B.Mehta
11	Aug 26,2013 to Aug 31,2013	Review of Attednace of all classes of MCM and MCA	Prof.A.A.Vaidya, Prof.M.P.Potadar
		Review of syllabus covered by faculty members, guest lecture	Prof.A.A.Vaidya, Prof.M.P.Potadar
		Review of Conselling/ Mentorship and soft skill	Prof.Pronoti Luis
		Review of aptitude test	Prof.Ms.Madhuri Godbole
		Review of Language lab Usage	Prof.Ms.Utkarsha Detha
12	Sep 02,2013 to Sep 07,2013	Self awareness program for MCM and MCA first year student	Prof.Ms.Pronoti Luis
		Guest lecture on career guidance for final year student	Prof.A.A.Vaidya, Prof.M.P.Potadar
		Parents Teacher Meet	Prof.U.H.Nagarkar
		Teacher's Day program	Prof.Madhuri Godbole
		Extra curricular activity	Prof.Ms.S.B.Phunde
		Feedback on teaching from students of MCM I and MCA I	Prof.Ms.G.A.Patil
13	Sep 09,2013 to Sep 14,2013	Industrial Visit of MCM II, MCA II students	Prof.Sanjay Bhakkad, Prof.Pritam Munot
		Ganesh Chaturthi Holiday	
		Computer assembly workshop for MCA I students	Mr.Pratap Gaikwad, Mr.Kiran Sable
14	Sep 16,2013 to Sep 21,2013	Computer assembly workshop for MCM I students	Mr.Pratap Gaikwad, Mr.Kiran Sable

		Guest lecture for MCM I and MCA I students	Prof.A.A.Vaidya, Prof.M.P.Potadar
		Work related to National conference given by Director General	
15	Sep 23,2013 to Sep 28,2013	Extra lectures or guidance for backlog students	Concerned faculty members
		Review of MCA III stuents for efforts taken to get project	Concerned faculty members
		Guest lecture on CV preparation, PI preparation	Prof.Laxmanayya
		Planning of Short term courses/ certificate courses	Prof.H. A. Rai
		Planning of MCA CET Orientation Course	Prof.H. A. Rai
		Review of placement progress	Dr.Anjali Vaidya, Prof.Mudassar Sayyed
		Work related to National conference given by Director General	
16	Sep 01,2013 to Oct 05,2013	Review of Attednace of all classes of MCM and MCA	Prof.A.A.Vaidya, Prof.M.P.Potadar
		Review of syllabus covered by faculty members, guest lecture	Prof.U.H.Nagarkar
		Review of Conselling/ Mentorship and soft skill	Prof.Pronoti Luis
		Review of aptitude test	Prof.Ms.Madhuri Godbole
		Review of Language lab Usage	Prof.Ms.Utkarsha Dethe
		Preparation and circulation of Practical , term end and backlog examination time table	Prof.Ms.Madhuri Godbole
		Promotion of short term courses	Prof.H. A. Rai
		Conselling of MCA CET Orientation start	Prof.H. A. Rai
		Subject distribution of 2nd Term	Prof.U.H.Nagarkar
		Work related to National conference given by Director General	
17	Oct 07,2013 to Oct 12,2013	Completion of theory syllabus, practical, aptitue tests, presentations, language lab assignments, conselling	Concerned faculty members
		Detail reporting on conselling, soft skill, aptitude test to director	Prof.U.H.Nagarkar

		Promotion of short term courses	Prof.H. A. Rai
		Conselling of MCA CET Orientation	Prof.Ms.S.G.Sapa
		Work related to National conference given by Director General	
18	Oct 14,2013 to Oct 19,2013	Checking of practical Journal	Concerned faculty members
		Completion of MCM I and MCA I theory syllabus and practical assignments	Concerned faculty members
		Promotion of short term courses	Prof.H. A. Rai
		Conselling of MCA CET Orientation	Prof.H. A. Rai
		Suspend of regular lectures, practical and preparation of time table for extra lectures (If required)	Concerned faculty members
		Work related to National conference given by Director General	
19	Oct 21,2013 to Oct 26,2013	Commencement of backlog examination	Concerned faculty members
		Commencement of practical examination	Prof.Ms.Madhuri Godbole
		Commencement of term end examination	Prof.Ms.Madhuri Godbole
		Promotion of short term courses	Prof.H. A. Rai
		Conselling of MCA CET Orientation	Prof.H. A. Rai
		Work related to National conference given by Director General	
20	Oct 28,2013 to Nov 02,2013	Term End Examination	Prof.Ms.Madhuri Godbole
		Commencement of MCA CET Orientation classes	Prof.Ms.Madhuri Godbole
		Promotion of short term courses	Prof.H. A. Rai
		Conselling of MCA CET Orientation	Prof.H. A. Rai
		Answer paper assessment and display of term end examination marks	Concerned faculty members
		Work related to National conference given by Director General	
		Diwali Vacation and preparation holidays	
21	Nov 04,2013 to Nov 09,2013	Diwali Vacation and preparation holidays	

		Answer paper assessment and display of term end examination marks	Concerned faculty members
		Finalization of Internal marks and submission	Prof.Ms.A.A.Vaidya Prof. M.P.Potadar Prof.U.H.Nagarkar
		MCA Orientation classes	Prof.H. A. Rai
		Short Term course	Prof.H. A. Rai
		Preparation holidays for MCM and MCA Students	
22	Nov 11,2013 to Nov 16,2013	MCA Orientation classes	Prof.H. A. Rai
		Short Term course	Prof.H. A. Rai
		Diwali Vacation and preparation holidays	
23	Nov 18,2013 to Nov 23,2013	MCA Orientation classes	Prof.H. A. Rai
		Short Term course	Prof.H. A. Rai
		Preparation holidays for MCM and MCA Students	
24	Nov 25,2013 to Nov 30,2013	MCA Orientation classes	Prof.H. A. Rai
		Short Term course	Prof.H. A. Rai
		Faculty Development Program , Printing of study material	Prof.S.P.Bhakkad
		Theory lectures, Practical time table preparation	Prof.Manoj Kapre
		Teaching Plan preparation	All faculty members
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Commencement of University examination	
		Invigilation and Paper Assessment work of University examination	
25	Dec 02,2013 to Dec 07,2013	MCA Orientation classes and short term courses	Prof.H. A. Rai
		Faculty Development Program , Printing of study material	Prof.S.P.Bhakkad
		Theory lectures, Practical time table circulation	Prof.P.R.Munot
		Teaching Plan checking by course coordinators	Prof.U.H.Nagarkar

		Review of project work progress of MCA and MCM students	Concerned faculty members
		University examination	
		Invigilation and Paper Assessment work of University examination	
26	Dec 09,2013 to Dec 14,2013	MCA Orientation classes and short term courses	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Invigilation and Paper Assessment work of University examination	
		Preparation of Lab Assignments	All faculty members
27	Dec 16,2013 to Dec 21,2013	MCA Orientation classes and short term courses	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Invigilation and Paper Assessment work of University examination	
		Computer maintenance, Upgradation, purchases	Mr.P.M.Gaikwad, Mr.Kiran Sable
		Preparation of Lab Assignments	All faculty members
		Distribution of Attendance sheets to faculty members	Prof.Manoj Kapre
28	Dec 23,2013 to Dec 28,2013	MCA Orientation classes and short term courses	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Invigilation and Paper Assessment work of University examination	
		Computer maintenance, Upgradation, purchases	Mr.P.M.Gaikwad, Mr.Kiran Sable
		Preparation of Lab Assignments	All faculty members
		Distribution of Attendance sheets to faculty members	Prof.Manoj Kapre
		X-Mas Holidays	
29	Dec 31,2013 to January 04,2014	X-Mas Holidays	
		MCA Orientation classes and short term courses	Prof.H. A. Rai

		Commencement of MCM and MCA theory classes	All faculty members
		Review of project work progress of MCA and MCM students	Concerned faculty members
30	January 06,2014 to January 11,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Commencement of MCM and MCA practical	Concerned faculty members
31	January 13,2014 to January 18,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Co curricular Activity	Prof.Sangita Phunde
		Project viva of Business Process Domain	Prof.Sonal Ahuja
32	January 20,2014 to January 25,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Review of Attendance and teaching	Prof.M.P.Potadar and Prof.Anjali Vaidya
		Contact to alumni for Alumni Meet	All faculty members
33	Jan 27,2014 to Feb 01,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Guest lecture for MCA I students	
34	February 03,2014 to February 08,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Guest lecture for MCA I	
		Contact to alumni for Alumni Meet	All faculty members
35	February 10,2014 to February 15,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Guest lecture for MCA II	
		Contact to alumni for Alumni Meet	All faculty members
36	February 17,2014 to February 22,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Guest lecture for MCM	
		Contact to alumni for Alumni Meet	All faculty members
37	February 24,2014 to March 01,2014	MCA Orientation classes	Prof.H. A. Rai
		Review of project work progress of MCA and MCM students	Concerned faculty members
		Review of Attendance and teaching	Prof.M.P.Potadar and Prof.Anjali Vaidya
		Contact to alumni for Alumni Meet	All faculty members
38	March 03,2014 to March 08,2014	Review of project work progress of MCA and MCM students	Concerned faculty members
		Contact to alumni for Alumni Meet	All faculty members

39	March 10,2014 to	Review of project work progress of MCA and MCM students	Concerned faculty members
	March 15,2014	Contact to alumni for Alumni Meet	All faculty members
		Preparation of Term End Examination time table	Prof.Ms.Madhuri Godbole
40	March 17,2014 to March 22,2014	Management Day, Alumni Meet	
		First round of Project Viva MCA and MCM	Prof.Sonal Ahuja and Prof.Pragati Hiwarkar
41	March 24,2014 to	Submission of Project Reports	Prof.Sonal Ahuja and Prof.Pragati Hiwarkar
	March 29,2014	Examination of backlog subjects	Prof.Ms.Madhuri Godbole
42	Mar 31,,2014 to	Internal project viva	Prof.Sonal Ahuja and Prof.Pragati Hiwarkar
	April 05,2014	Examination of regular subjects	Prof.Ms.Madhuri Godbole
43	April 07,2014 to	Examination of regular subjects	Prof.Ms.Madhuri Godbole
	April 12,2014		
44	Apr 14,2014 to Apr 19,2014	Short Term course	Prof.H. A. Rai
		Answer paper assessment and display of term end examination marks	All faculty members
45	Apr21,2014 to Apr 26,2014	Workload distribution of next term	Prof.U.H.Nagarkar

Annexure II
CONSOLIDATED FEEDBACK ANALYSIS OF MBA FACULTY
 (SEM I & III 2013-14)

SR.NO.	NAME OF THE FACULTY	SEM I	SEM III	AVG.	GRADE
1	Prof. Dr. Meera Kulkarni		98.51	98.51	A+
2	Prof. P.A. Laxmanayya		71.60	71.60	B+
3	Prof. Dr. Abhijit Mancharkar	96.79	100.00	98.40	A+
4	Prof. Vikram Barnabas	73.67	81.06	77.37	B+
5	Prof. D. A. Kulkarni	86.27	85.87	86.07	A
6	Prof. Manoj Kulkarni	70.73	76.85	73.79	B+
7	Prof. Rucha Tandulwadkar	72.52		72.52	B+
8	Prof. Ashwini Thorat	82.52		82.52	A
9	Prof. Hatim Kayumi		85.09	85.09	A
10	Prof. Atul Zende		93.93	93.93	A+
11	Prof. Isha Punjabi	90.92		90.92	A+
12	Prof. Mudassar Sayyed		82.40	82.40	A
13	Prof. Smita Pachare		72.80	72.80	B+
14	Prof. Rohini Sawalkar		68.30	68.30	B
15	Prof. Adv. A.D. Chaudhary	62.81	73.69	68.25	B
16	Prof. Palak Bora	73.53		73.53	B+
17	Prof. Vaidehi Mulay	81.83		81.83	A
18	Prof. D'Souza	60.92		60.92	B

GRADES:

A+ = 90 & ABOVE

A = 80 TO 90

B+ = 70 TO 80

B = 60 TO 70

C+ = 50 TO 60

C = 40 TO 50

D = LESS THAN 40

CONSOLIDATED FEEDBACK ANALYSIS OF MBA FACULTY

(SEM II & IV 2013-14)

SR.NO.	NAME OF THE FACULTY	SEM II	SEM IV	AVG.	GRADE
1	Prof. Dr. Meera Kulkarni		89.75	89.75	A
2	Prof. P.A. Laxmanayya		76.00	76.00	B+
3	Prof. Dr. Abhijit Mancharkar		99.25	99.25	A+
4	Prof. Vikram Barnabas		85.22	85.22	A
5	Prof. D. A. Kulkarni	82.18	86.71	84.45	A
6	Prof. Manoj Kulkarni	76.69	78.25	77.47	B+
7	Prof. Rucha Tandulwadkar	65.89	69.15	67.52	B
8	Prof. Ashwini Thorat	76.22	73.50	74.86	B+
9	Prof. Hatim Kayumi	72.92	73.61	73.27	B+
10	Prof. Isha Punjabi	89.54		89.54	A
11	Prof. Mudassar Sayyed	80.46	86.15	83.31	A
12	Prof. Smita Pachare	36.31	39.38	37.85	D
13	Prof. Rohini Sawalkar	59.29	71.70	65.50	B
14	Prof. Adv. A.D. Chaudhary		77.78	77.78	B+
15	Prof. Palak Bora	86.11		86.11	A
16	Prof. Vaidehi Mulay	91.09		91.09	A+

GRADES:

A+ = 90 & ABOVE

A = 80 TO 90

B+ = 70 TO 80

B = 60 TO 70

C+ = 50 TO 60

C = 40 TO 50

D = LESS THAN 40

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Performance Evaluation Report

Course : MCA -I

Semester: I Year: 2013-14

Sr. No.	Criteria	Subjects								
		Prof. Sayyed	Prof. Nagarkar	Dr. Pronoti	Dr. Pronoti	Prof. Bhakkad	Prof. Godbole	Prof. Sujata	Prof. Kirti	Prof. Kirti
		C. Prog	S.E	P.P.M.O.B	B.P.D	C.O	D.M	Softskill	C Lang (Practical)	.Net (Practical)
1	Knowledge base of teacher (as perceived by you)	A	A	A	A	A	A	A	A	A
2	Communication skills (in terms of articulation and comprehensibility)	A	A	A	A	A	A	A	A	A
3	Sincerity / commitment / Enthusiasm for teaching	A	A	A	A	A	A	A	A	A
4	Interest generated by the teacher	A	A	A	A	A	A	A	A	A
5	Ability to integrate course material with environment / other issues, to provide a broader perspectives	A	A	A	A	A	A	A	A	A
6	Ability to integrate content with other courses	A	A	A	A	A	B	B	B	B
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	A	A	A	A	A	A	A	A	A
8	Ability to design quizzes/tests/assignments/examinations and projects to evaluate students understanding of the course	A	A	A	A	A	A	A	A	A
9	Provision of sufficient time for feedback	A	A	A	A	A	A	A	A	A
10	Overall Rating	A	A	A	A	A	A	A	A	A
11	Comments / suggestions									

A- Very Good

B - Good

C - Avg.

D - Below average

E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Performance Evaluation Report

Course : MCA -II (First Shift) Semester: III Year: 2013-14

Sr. No.	Criteria	Subjects									
		Prof. Potadar	Prof. Phunde	Prof. Godbole	Prof. Sapa	Prof. Dethe	Prof. Sayyed	Dr. Pronoti	Prof. Hari	Prof. Dethe	Prof. Sayyed
		O.O.A.D	A.DBMS	R. M.	Network	D.S	W.S.T	Softskill	O.O.A.D Practical	D.S Practical	W.S.T Practical
1	Knowledge base of teacher (as perceived by you)	A	A	A	A	A	A	A	A	A	A
2	Communication skills (in terms of articulation and comprehensibility)	A	A	A	A	A	A	A	A	A	A
3	Sincerity / commitment / Enthusiasm for teaching	A	A	A	A	A	A	A	A	A	A
4	Interest generated by the teacher	A	A	A	A	A	A	A	A	A	A
5	Ability to integrate course material with environment / other issues, to provide a broader perspectives	A	A	A	A	A	A	A	A	A	A
6	Ability to integrate content with other courses	A	A	A	A	A	A	A	A	A	A
7	Accessibility of the teacher in and out of the class(includes availability of the teachers to motivate further study and discussion outside class)	A	A	A	A	A	A	A	A	A	A
8	Ability to design quizzes/tests/assignments/ examinations and projects to evaluate students understanding of the course	B	A	A	A	A	A	A	A	A	A
9	Provision of sufficient time for feedback	A	A	A	A	A	A	A	A	A	A
10	Overall Rating	A	A	A	A	A	A	A	A	A	A
11	Comments / suggestions										

A- Very Good

B - Good

C - Avg.

D - Below average

E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Performance Evaluation Report

Course : MCA -II (Second Shift)

Semester : III

Year: 2013-14

Sr. No.	Criteria	Subjects									
		Prof. Godbole	Prof. Sonal	Prof. Manoj	Prof. Pritam	Prof. Sapa	Prof. Gauri	Dr. Pronoti	Prof. Manoj	Prof. Sapa	Prof. Gauri
		R. M.	Network	O.O.A.D	A.DBMS	D.S	W.S.T	Softskill	O.O.A.D Practical	D.S Practical	W.S.T Practical
1	Knowledge base of teacher (as perceived by you)	A	A	A	A	A	A	A	A	A	A
2	Communication skills (in terms of articulation and comprehensibility)	A	A	A	A	A	A	A	A	A	A
3	Sincerity / commitment / Enthusiasm for teaching	A	A	A	A	A	A	A	A	A	A
4	Interest generated by the teacher	A	A	A	A	A	A	A	A	A	A
5	Ability to integrate course material with environment / other issues, to provide a broader perspectives	A	A	A	A	A	A	A	A	A	A
6	Ability to integrate content with other courses	A	A	A	A	A	A	A	A	A	A
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	A	A	A	A	A	A	A	A	A	A
8	Ability to design quizzes/tests/assignments/ examinations and projects to evaluate students understanding of the course	A	A	A	A	A	A	A	A	A	A
9	Provision of sufficient time for feedback	A	A	A	A	A	A	A	A	A	A
10	Overall Rating	A	A	A	A	A	A	A	A	A	A
11	Comments / suggestions										

A- Very Good

B - Good

C - Avg.

D - Below average

E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Performance Evaluation Report

Course : MCA -II (NFR)

Semester : III Year: 2013-14

Sr. No	Criteria	Subjects						
		Prof. Potadar	Dr. Vaidya	Prof. Godbole	Prof. Manoj	Prof. Phunde	Prof. Sonal	Prof. Sujata
		O.O.A.D	ADBMS	R. M.	Network	D.S	W.S.T	Softskill
1	Knowledge base of teacher (as perceived by you)	A	A	A	A	A	A	A
2	Communication skills (in terms of articulation and comprehensibility)	A	A	A	A	A	A	A
3	Sincerity / commitment / Enthusiasm for teaching	A	A	B	A	A	A	A
4	Interest generated by the teacher	A	A	A	A	A	A	A
5	Ability to integrate course material with environment / other issues, to provide a broader perspectives	A	A	B	A	A	B	A
6	Ability to integrate content with other courses	A	A	B	A	A	B	B
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	B	A	B	A	A	B	A
8	Ability to design quizzes/tests/assignments/examinations and projects to evaluate students understanding of the course	B	A	B	A	A	B	A
9	Provision of sufficient time for feedback	B	A	B	A	A	B	A
10	Overall Rating	B	A	B	A	A	B	A
11	Comments / suggestions							

A – Very Good B- Good C - Avg. D - Below average E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Performance Evaluation Report

Course : MCA -III

Semester : V Year: 2013-14

Sr. No.	Criteria	Subjects									
		Prof. Nagarkar	Dr. Vaidya	Prof. Potdar	Prof. Bhakkad	Prof. Hari	Prof. Dethe	Prof. Patil	Dr. Vaidya	Prof. Bhakkad	Prof. Pragati
		S.P.M.I.T.	A.I.T	E.T.I.T	A.D.T	H.C.I	UNIX	PLP	AIT (Practical)	ADT (Practical)	AIT (Practical)
1	Knowledge base of teacher (as perceived by you)	A	A	A	A	A	A	A	A	A	B
2	Communication skills (in terms of articulation and comprehensibility)	A	B	A	A	A	A	A	A	A	B
3	Sincerity / commitment / Enthusiasm for teaching	A	A	A	A	A	A	A	B	A	B
4	Interest generated by the teacher	A	B	A	A	A	A	A	A	A	B
5	Ability to integrate course material with environment / other issues, to provide a broader perspectives	A	B	A	A	A	A	A	A	A	B
6	Ability to integrate content with other courses	A	B	A	A	A	A	A	A	A	B
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	A	B	A	A	A	A	A	B	A	B
8	Ability to design quizzes/tests/assignments/examinations and projects to evaluate students understanding of the course	A	B	A	A	A	A	A	B	A	B
9	Provision of sufficient time for feedback	A	B	A	A	A	A	A	B	A	B
10	Overall Rating	A	B	A	A	A	A	A	A	A	B
11	Comments / suggestions										

A- Very Good

B - Good

C - Avg.

D - Below average

E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Class Room Teaching Performance Evaluation Report

Course : MCA -II (First Shift)

Semester: IV

Year :- 2013-14

Sr. No.	Criteria	Subjects					
		Java	Mobile Computing	I.S.A	D.A.A	O.T	Softskill
		Dr. Vaidya	Prof. Pragati	Prof. Bhakkad	Prof. Dethe	Prof. Godbole	Dr. Pranoti
1	Subject Contents Delivered by teacher (Topic Coverage, Presentation Methods)	B	B	B	B	A	A
2	Communication skills (in terms of articulation and comprehensibility)	A	B	B	B	B	A
3	Sincerity / commitment / Enthusiasm for teaching	B	B	B	A	A	A
4	Regularity & Punctuality for Conducting lectures / Practicals	B	A	A	A	A	A
5	Interest generated by the teacher	B	B	B	B	A	A
6	Ability to explain course material with real world application for better understanding subjects	B	B	B	B	A	A
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	B	B	B	B	A	A
8	Ability to design quizzes/tests/assignments/examinations and projects to evaluate students understanding of the course	B	B	B	B	A	A
9	Participates in resolution of student Subjects doubts, Queries ,Complaints	B	B	B	B	B	A
10	Provision of sufficient time for feedback	A					
11	Adequacy and effectiveness of Teaching Aids used (LCD/OHP/black board)	A					
12	Infrastructure of class room and general environment	B					
13	Comments / suggestions						

A- Very Good B- Good C - Average D - Below Average E- poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Class Room Teaching Performance Evaluation Report

Course : MCA -II (second Shift)

Semester: IV Year :- 2013-14

Sr · N o.	Criteria	Subjects					
		Java	Mobile Computing	I.S.A	D.A.A	O.T	Softskill
		Prof. Manoj	Prof. Gauri	Prof. Bhakkad	Prof. Sapa	Prof. Godbole	Dr. Pranoti
1	Subject Contents Delivered by teacher (Topic Coverage, Presentation Methods)	B	B	B	B	B	A
2	Communication skills (in terms of articulation and comprehensibility)	B	B	B	B	B	A
3	Sincerity / commitment / Enthusiasm for teaching	B	A	A	A	A	A
4	Regularity & Puncuality for Conducting lectures / Practicals	A	A	A	A	A	A
5	Interest generated by the teacher	B	A	B	B	B	A
6	Ability to explain course material with real world application for better understanding subjects	B	B	B	B	B	B
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	B	A	B	A	B	B
8	Ability to design quizzes/tests/assignments/ examinations and projects to evaluate students understanding of the course	A	A	B	B	B	B
9	Participates in resolution of student Subjects doubts, Queries ,Complaints	A	A	B	B	B	B
10	Provision of sufficient time for feedback	B					
11	Adequacy and effectiveness of Teaching Aids used (LCD/OHP/black board)	B					
12	Infrastructure of class room and general environment	B					
13	Comments / suggestions						

A- Very Good B- Good C - Average D - Below Average E- Very Poor

B.P.H.E Society's
Institute of Management Studies, Career Development and Research, Ahmednagar
Class Room Teaching Performance Evaluation Report

Course : MCA -II (NFR)

Semester: IV

Year :- 2013-14

Sr. No.	Criteria	Subjects					
		Java	Mobile Computing	I.S.A	D.A.A	O.T	Softskill
		Prof.Pritam	Prof.Sonal	Prof.Bhakkad	Prof.Sayyed	Prof.Godbole	Prof.Sujata
1	Subject Contents Delivered by teacher (Topic Coverage, Presentation Methods)	A	B	B	A	B	B
2	Communication skills (in terms of articulation and comprehensibility)	A	A	B	B	B	B
3	Sincerity / commitment / Enthusiasm for teaching	A	B	B	A	B	B
4	Regularity & Punctionality for Conducting lectures / Practicals	A	A	B	A	B	B
5	Interest generated by the teacher	A	B	B	A	B	B
6	Ability to explain course material with real world application for better understanding subjects	A	B	B	A	B	B
7	Accessibility of the teacher in and out of the class (includes availability of the teachers to motivate further study and discussion outside class)	A	B	B	B	B	B
8	Ability to design quizzes/tests/assignments/ examinations and projects to evaluate students understanding of the course	A	B	B	A	B	B
9	Participates in resolution of student Subjects doughts, Queries ,Complaints	A	B	B	A	B	B
10	Provision of sufficient time for feedback	A					
11	Adequacy and effectiveness of Teaching Aids used	A					
12	Infrastructure of class room and general environment	A					
13	Comments / suggestions						

A- Very Good B- Good C - Average D - Below Average E- Very Poor

Alumni Feedback Analysis (2013-14)

The Institute collected feedback from around 250 alumni. The alumni gave following suggestions.

- 1) Provide current knowledge regarding business environment to the students.
- 2) Give practical exposure to students.
- 3) Organise more guest lectures of corporate professionals.

Employers Feedback Analysis (2013-14)

The Institute collected feedback from employers.

Employers were satisfied regarding performance of the alumni working in their organisations. Employers appreciated attitude, skills, creativity of students.

Parents Feedback Analysis (2013-14)

The Institute collected feedback from parents.

Parents were satisfied with the co-curricular and extracurricular activities of the Institute. Parents also suggested to built close relationship with industry and improve placements.

Best Practices

1. Title of the Practice: Student Development Initiative: Fest-der Tech

2. Goal: The objective of this event is to give an opportunity to the students to practice what is preached in the classrooms regarding information technology. This event also helps students to learn how to work in teams to achieve the common goal. These games also provide a platform to showcase talent and skills and last but not the least to know each other and explore each individual.

3. The Context: Management Education is a professional education. The students are groomed so that they can take up career as manager in the corporate world or become an entrepreneur. Only conceptual knowledge is not sufficient for management professionals. Therefore, it is required that the students should have knowledge about both concepts and practice. By experiencing this need the Institute started this activity.

4. The Practice: This student development initiative namely 'Fest-der Tech' is conducted by Information Technology Department of the Institute every year. It is conducted on the occasion of IT day (20th August). It consist of various competitions amongst the students studying at both levels i.e. undergraduate and post graduate in the Ahmednagar District. The B.A, B.Com, B. Sc, B.C.A, B.C.S, M.Sc, M.C.M and M.C.A. students of various educational institutions participate in the event. The competitions for undergraduate level includes - Paper Presentation, Quiz Competition, Online C Programming, Aptitude test, Poster Competition. The competitions for postgraduate level include - Paper Presentation, Blind programming using 'C', Website Development, Aptitude test. The participants and winners are given prizes. Every year the Institute introduces innovation and improves it. The event is conceptualised, planned, organised and executed by a organising committee consisting of students under the guidance of faculty members.

5. Evidence of Success: The success can be measured using change in the behaviour of the students. The organising committee members learn to conceptualise, plan and organise events. The students learn soft skills necessary to get success in the corporate world like - communication, interpersonal, team spirit, leadership etc.

6. Problems Encountered and Resources Required: Depending upon the strength of the students human and financial resources are required. An organising team of students guided by the faculty members organise the event.

7. Notes: Same practice can be implemented by other colleges/institutions depending upon the programmes offered by them. The institution can change the competitions according to the programmes.

8. Contact Details:

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Best Practices

1. Title of the Practice: Students' Research Publication – 'Prayas'.

2. Goal: The objective of research publication is to promote research culture amongst students.

3. The Context: Research is an objective and scientific search for knowledge. It is voyage of discovery. The Institute strongly believes in the power of research and considers it as complementary to teaching-learning process. Therefore, the Institute encourages students to do research continuously. In order to give platform to the students to publish their research work, the Institute decided to publish research articles.

4. The Practice: The Institute publishes 'Students' Research Publication' namely 'Prayas' every year. It contains research articles on variety of areas in disciplines like management, commerce, economics and information technology. The research contributions are from students and alumni of the Institute. The peer reviewed and registered (ISSN – 2249 – 6971). The Institute has set up an editorial board for the publication. The Institute also gives Honorarium to the students whose papers have been selected. Aptly named, 'Prayas' is a pioneering publication which is an attempt to develop 'Research Minds'.

5. Evidence of Success: The success can be measured using research articles written by the students. The Institute has observed that there has been increase in the quantity and quality of research articles contributed by the students.

6. Problems Encountered and Resources Required: An editorial board is required to do the editing. Financial resources are required for honorarium to authors and publication.

7. Notes: Same practice can be implemented by other colleges/institutions. The research articles can be related to the disciplines offered by the institution.

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